

# Community College of Philadelphia

## MEETING MINUTES

Safety Committee

11/21/12

12:30pm Rm L1-09

Community College of Philadelphia

1700 Spring Garden St

Philadelphia, PA 19130

### Committee Members Present:

*Charles Schaffner, Jim Spiewak, Ron Jackson, Al Kristoff, Joan Monroe, Mary Ann Wagner-Graham*

### Guest Present:

*Ricardo Hilaire (AlliedBarton)*

#### I. Call to Order

-The meeting was called to order at 12:35pm.

#### II. Attendance/Introductions

#### III. Minutes Approval

-Minutes approved

#### IV. Discussion of monthly incidents

#### V. Old Business

- Air quality check tabled until next month.

#### VI. New Business

- Business affairs committee new members inquired about 911 emergency calls. Should one take it upon themselves to call 911 or should this be directed to security immediately. Staff has been made aware to quick contact security at ext. 5555 or via external phones 215-751-5555 in an emergency situation here at the college.

- During new employee orientation Charlie promotes importance/roll security plays here at the college, security needs to be involved in all emergency situations due to 8000 phone number showing up for all campuses. Proper notification needs to be relayed to emergency responders from security.

- Emergency stickers with ext. 5555 have been placed on all red emergency phones throughout the campus.

- Defibrillator locations and signage needed. Periodic checks are done on Defibrillator batteries and new pads. EMRT topic of discussion for next month – Liability concern.

- Once plasma TV's are installed will be integrated with alertus system.

- December onward safety meeting will be conducted back to 12pm.

VII. **Adjournment at 12:55pm**